

Business Continuity and Crisis Management

Build and test continuity and crisis arrangements around priority services, dependencies, authority, recovery feasibility, communications and learning.

Who it is for

Managers and people working in operations, finance, continuity and crisis decision-making.

Duration

6 teaching weeks, plus one separate orientation week and a separately scheduled final assessment window.

What you will learn to do

- Identify priority services and the dependencies that recovery requires.
- Build practical continuity and crisis decision records with owners and authority.
- Exercise the proposed arrangements, record gaps and improve the plan.

How you learn and plan your time

Study at your own pace within the scheduled weekly timetable. Read the assigned learner-guide section, follow the interactive narrated lesson, work through examples and complete the practice. Use the feedback to revisit relevant teaching before retrying. Formal assessments and the practical portfolio are separate from ungraded practice.

Weekly workloads vary and some weeks require extended study. Request the detailed intake study plan before enrolment; reading, practice, feedback, revision and assessment all require time. Planning allowances are not measured completion times.

Assessment and completion

Every weekly learning outcome must be demonstrated. Where numerical marking applies, the weekly minimum is 65%, alongside the required outcome evidence. Other written judgments use Not achieved, Partially achieved or Achieved, supported by evidence and a moderation reason. Verifiable alternative written evidence may demonstrate the same outcome.

The final examination contributes 40% and the practical component 60%. Each component must reach at least 60%; the weighted overall result must reach 70%, with all essential outcomes met. Timed assessments allow 90 minutes and three total attempts, subject to the course rules, deadlines and applicable tutor support.

Results remain provisional until human review and moderation. Any certificate confirms successful completion of the course, not completion of an individual lesson. Certificate issue arrangements are confirmed separately; instant automated certificate PDFs and public online verification are not currently offered. No external accreditation or recognition is claimed.

Quotation and enrolment

Pricing is available on quotation. An enquiry requests information or a preferred intake; it does not confirm a seat, accept registration, verify payment or grant learning access. Intake availability and the agreed payment arrangements are confirmed before enrolment.

For course enquiries and support, contact learning@targelispartners.com. Support and reassessment arrangements are explained in the issued course rules.

Course outline

Orientation - Welcome and orientation

Week 1 - Continuity governance, scope, responsibilities and business processes

Week 2 - Business impacts, dependencies and recovery objectives

Week 3 - First-half revision; recovery strategies, critical spares and alternate resources

Week 4 - Activation, emergency coordination, communication and recovery procedures

Week 5 - Exercises, verification, restoration and plan maintenance

Week 6 - Second-half revision; continuity-plan and tabletop preparation

Final window - Final examination and practical submission in the separately scheduled final window

Your timetable

Orientation is a separate week. Teaching units open Monday at 00:00 South African time. Ordinary weekly and final submission deadlines are Sunday at 10:00 South African time. A full 90-minute timed assessment must start no later than Sunday at 08:30. Approved individual arrangements are confirmed separately.

Reading and resources

A Targelis learner guide and course resources support your study. Assigned sections are identified in the course reading list. Where Fundamentals of Risk Management is required, the approved edition is the seventh edition. Your quotation must identify the required licence, included cost and confirmed access arrangements; avoid a duplicate purchase if you already have a valid licence.

Scheduled first intake

Orientation 2026-11-23; teaching 2026-11-30; final opens 2027-01-11; final deadline 2027-01-17 at 10:00 SAST.

Calendar availability, intake study plan, licence access and certificate issue arrangements are confirmed before enrolment. No external accreditation or recognition is claimed.